

**MINUTES OF THE  
AUBURN CITY HISTORIC DESIGN REVIEW COMMISSION MEETING  
June 4, 2013**

The regular session of the Auburn City Historic Design Review Commission meeting was called to order on June 4, 2013 at 6:00 p.m. by Chair Spokely in the Council Chambers, 1225 Lincoln Way, Auburn, California.

**COMMISSIONERS PRESENT:** Luebkehan, Spokely, Vitas, Willick, Worthington, Combs, Green, Kratzer-Yue

**COMMISSIONERS ABSENT:** Briggs

**STAFF PRESENT:** Will Wong, Community Development Director

**I. CALL TO ORDER**

Commissioner Vitas called the hearing to order

**II. PLEDGE OF ALLEGIANCE**

**III. APPROVAL OF MINUTES**

None

**IV. PUBLIC COMMENT**

None

Chairman Spokely arrived at the hearing.

**V. COMMISSION BUSINESS**

**A.** Commission Powers and Duties Ad Hoc Committee discussion pursuant to Section 159.496 (A)(5) as stated:

§159.496 (A)(5) Render advice and guidance, upon request of the owner or occupant of the property, on the restoration, alternation, decoration, landscaping or maintenance of any cultural resource including landmarks, sites, districts or neighboring properties within public view;

Chairman Spokely opened the discussion on Duty #5.

Director Wong commented that the ad hoc committee had a presentation for the Commission.

Commissioner Willick reviewed progress by the committee to date. The committee suggested improving outreach to the public in regards to historic resources and issues by updating the City's website and preparing an informational brochure.

Commissioner Luebke stated he would provide Commissioners with a link to the draft web page and asked for comments and suggestions.

The Commission and Director Wong discussed the steps for making changes to the City's website.

Commissioner Willick asked commissioners to forward comments about the brochure and website to him.

Chairman Spokely closed discussion on Duty #5. He noted that Duties #6 and #10 were not ready for this meeting and that he would take the lead coordinating the ad hoc committees for both duties.

The Commission discussed different subcommittee duties, timing for bringing items forward, and expectations for materials and information presented to the Commission. The Commission agreed to focus committee efforts to no more than two items at a time.

Chairman Spokely closed the Commission's discussion.

## **VI. COMMUNITY DEVELOPMENT DEPARTMENT FOLLOW-UP REPORTS**

### **A. City Council Meetings**

None

### **B. Future Historic Design Review Commission Meetings**

None

### **C. Reports**

None

## **VII. HISTORIC DESIGN REVIEW COMMISSION REPORTS**

None

## **VIII. FUTURE HISTORIC DESIGN REVIEW COMMISSION AGENDA ITEMS**

None

**IX. ADJOURNMENT**

The meeting adjourned at 6:28 p.m.

Respectfully submitted,

Reg Murray  
Senior Planner